



Kansas Quilters Organization

Expense Voucher

Requestor Name: _____

Payable to: _____

Address: _____

Purpose of expense:

Date	Description	Total
Subtotal		
Less cash advanced		
Total owed to you		
Total due		

Requestor Signature: _____ Date: _____

Receipts must be attached to expense form.

Send completed form to the Treasurer:
 Lany Sharp
 2931 Country Road 18
 Oakley, KS 67748-6063
 tsharp4@ruraltel.net
 785-672-8831

Do Not Write Below This Line

Date Paid by Treasurer: _____

Check No.: _____

Expense Reference: _____